

Chaudhary Charan Singh University, Meerut
Minimum Standards and Procedure for the Award of D.Litt. /D.Sc. Degree
Ordinance, 2021

1. Short title, Application and Commencement:

- 1.1 This Ordinance shall be called Chaudhary Charan Singh University, Meerut Minimum Standards and Procedure for the Award of D.Litt./D.Sc. Degree Ordinance, 2021.
- 1.2 The degree of Doctor of Letters and Doctor of Science shall be abbreviated to D.Litt. and D.Sc., respectively.
- 1.3 They shall come into force from the date of their approval by the Executive Council of Chaudhary Charan Singh University, Meerut. The pending applications of D.Litt. /D.Sc. shall also be dealt with this Ordinance.

2. Eligibility criteria for admission to the D.Litt. /D.Sc. Degree programme:

2.1 The degree of D.Litt. or D.Sc. may be conferred on a candidate who is qualified according to the provisions contained herein on a thesis in a subject or published work(s) in a topic in which the candidate has registered for the degree within the purview of the faculty/subject/ allied subject in which he/she has received a Doctor of Philosophy degree. A candidate, who has received Doctor of Philosophy in Science, Agriculture & Engineering can register for the degree of D.Sc. and in remaining faculties, can register for the degree of D.Litt.

2.2 The degree shall be open to those who have obtained a Doctor of Philosophy degree and have completed five years of research work after publication of Doctor of Philosophy award notification.

2.3 Candidate for D.Litt./ D.Sc. Degree Registration must be a scholar of repute and must have at least ten research articles published in peer reviewed journals. Out of ten such research publications at least 05 should be independent publications in single authorship in UGC-CARE listed journals. All such publications should not be a replication or part of his/her Doctor of Philosophy work. He/She must have completed ten years of teaching as a regular teacher in a Degree College/ University or as a research professional in a Govt. recognized Research Institution.

3. Registration

3.1 A candidate for the D.Litt. or D.Sc. degree shall submit an online application to the University on the prescribed form and send it by post along with a copy of his/her Doctor of Philosophy thesis and publication(s), stating :-

- a. His/her qualifications and experience.
- b. The title of the proposed thesis.
- c. The purpose of study indicating the original contribution to knowledge which the candidate proposes to make. The application shall be accompanied with

prescribed fee determined by the university from time to time which will be non-refundable.

3.2 A panel of 10 experts will be procured from the concerned Convener of Research Degree Committee (RDC) and after approval from the Vice-Chancellor the synopsis will be sent to at least 3 experts for their comments.

3.3 In case of rejection suggested by at least two experts the synopsis will be rejected.

3.4 In case of acceptance by minimum two experts, the synopsis will be forwarded to RDC for further approval/ revision/ rejection.

3.5 In case of revision suggested by two experts the synopsis will be sent back to the candidate for revision and re-approval process.

3.6 In any other case, the synopsis will stand rejected.

3.7 The RDC may reject an application if it is not as per Ordinance/regulations.

3.8 The application for registration along with ten copies of synopsis duly complete in all respects, shall be placed before the concerned Research Degree Committee which shall satisfy itself that :

- a. The candidate possesses the requisite qualifications.
- b. The proposed topic and scheme of investigation is appropriate and likely to give results of significant value.
- c. The candidate has presented the topic & purpose of research in a lucid manner before the RDC members.

3.9 A registered candidate shall place his progress report before the DRC each year. In case DRC is not satisfied with the progress report of the candidate, it may recommend cancellation of the candidature for D.Lit. / D.Sc. degree. Failure to submit progress reports by candidate shall also invite cancellation of D.Lit. / D.Sc. degree registration.

4. Submission of Thesis

4.1 A candidate who has been permitted registration for the degree by the Research Degree Committee may submit his/her thesis at any time not earlier than three years and not later than five years from the date of registration. However, he/she may seek extension from the RDC along with a request for time period required for the submission of the thesis depositing the prescribed fee. The maximum time period to be provided by RDC shall not be more than one year. However, in exceptional cases the Vice Chancellor may further extend the time period to submit the thesis for one more year. Candidate shall again be required to deposit the prescribed fee for extension.

4.2 The candidate shall submit five copies of the thesis, five copies of summary of the thesis not exceeding 5000 words and at least 3 research papers published in UGC-CARE listed journals.

4.3 The candidate shall also deposit the prescribed Evaluation fee determined by the

University from time to time.

4.4 A plagiarism report issued by CCS University library certifying not more than 10% similarity must also be attached along with thesis.

4.5 Candidate must submit a self-declaration that the thesis being submitted is entirely his/her own work and the work has not been submitted for any other degree.

4.6 It must be an original contribution to knowledge, opening new fields of research or making a significant advancement on the results of existing investigations. It must be in a form suitable for publication.

4.7 The medium of expression for every thesis shall be English or Hindi except in the case of subjects related with any of the oriental languages where the thesis may, at the option of the candidate, be presented in that language.

4.8 The thesis will be printed on both the sides of paper.

5. APPOINTMENT OF EXAMINERS :

5.1 The Registrar will invite from the convener of RDC at least eight names who shall be from outside the University and be specialists in the subject in which the candidate has submitted his thesis for constituting the panel of examiners. The Vice-Chancellor may add the names of other specialists in the panel. On receipt of the thesis along with relevant certificates and prescribed fee, it shall be sent to three examiners appointed by the Vice-Chancellor from the panel constituted for the purpose.

6. EVALUATION OF THESIS

6.1 The three examiners shall examine the thesis separately. The time allowed for evaluation of a thesis shall be three months in the first instance, which may be extended by the Vice-Chancellor for two months at a time.

6.2 In addition to above, examiners shall also be provided with a copy of the Doctor of Philosophy thesis of the candidate. The examiners shall report the extent of repetition of the ideas and language of the Doctor of Philosophy thesis, if any, in the thesis submitted for D.Litt. or D.Sc. degree and also state clearly whether the repetition is of a nature likely to lower the academic standards.

6.3 The examiners shall submit their detailed report commenting on the prescribed format already approved by Academic Council & Executive Council of Chaudhary Charan Singh University, Meerut. (Annexure-1)

6.4 While evaluating the thesis following facts shall be taken into account:

- a. New facts brought to light and contribution made to the main stream of knowledge.

b. The short comings of the thesis.

6.5 The final recommendation of the examiners shall be in the following form :

- a. The thesis is satisfactory and the candidate be awarded D.Litt./D.Sc. degree
Or
- b. The candidate be permitted to resubmit his/her thesis in a revised and improved form (comments for revision be enclosed)
or
- c. The thesis be rejected.

6.6 If all the three examiners recommend the award of the degree, the candidate shall appear for a Viva-Voce depositing prescribed fee.

6.7 If two examiners reject or suggest revision of the thesis, the thesis shall be rejected.

6.8 If two examiners recommend the award of the degree, but the third recommends rejection/re-submission of the thesis, it shall be sent to the fourth examiner appointed by the Vice-Chancellor.

6.9 If the fourth examiner recommends the award of degree, the candidate will be called for a Viva-Voce; otherwise the thesis will be rejected.

6.10 There will be an open Viva-Voce to be held at the University campus. The Viva-Voce shall be conducted by the board appointed for the purpose by the Vice-Chancellor consisting of two examiners ordinarily from amongst the persons who have examined and recommended the thesis. The candidate shall give a summary of his thesis and work done by him/her before an audience consisting of Viva-Voce examiners, teachers and research scholars of the subject. The examiners alone, however, will ask questions from the candidate.

6.11 If reports of both the Viva-Voce examiners are satisfactory, the case shall be placed before the Executive Council.

6.12 In case one or both the Viva-Voce examiners do not recommend the award of D.Litt./D.Sc. degree, the candidate shall have to appear at a second Viva-Voce within one year but not before six months. The Board of Viva-Voce examiners shall remain the same. In such a case the candidate shall have to deposit the requisite additional Viva-Voce fee for the purpose.

6.13 The thesis will be accepted only on the unanimous recommendation of both Viva-Voce examiners, otherwise the thesis shall be recommended for final rejection.

7. Award of the Degree

7.1 The recommendation of all the examiners shall be placed before the Executive Council, which after considering them, may:

- a. Confer the degree on the candidate.
Or
- b. Permit to resubmit his/her thesis.
Or
- c. Reject the thesis.

7.2 It is to be noted that:

- a. No candidate shall be allowed to re-submit his/her thesis more than once.
- b. After a final decision on the thesis has been taken by the Executive Council, one copy of the thesis shall be returned to the candidate and two copies shall be retained in the University Library in safe custody of the Librarian.
- c. The use of the thesis should be adequately acknowledged.

8. Publication of the Thesis

For the purpose of publication of thesis, either in part or full, the candidate would have to seek prior approval of the Registrar by making a written request within five years after the award of degree.

Annexure -2

Prescribed fees-

Application form fee- Rs.5,000/-

Admission/ Registration fee- Rs. 20,000/-

Thesis submission fee- Rs. 20,000/-

'Time extension for Thesis submission' fee- Rs.5,000/- per year.

Re- Viva Voce fee- Rs 20,000/-