

MANI GARG

Visionary and strategic business leader with entrepreneurial drive, management skills and leadership competence, targeting senior level assignments in
Strategic Leader – Supply Chain Management/ Quality Management

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Profile Summary

- Goal-oriented professional of **over 10 years** of experience in **Teaching and Faculty Administration, Continuous Learning & Development, Supply Chain Management, Quality Management, Manufacturing & Engineering and Team Management; nearly 5 years** of entrepreneurial experience
- Strategic and Proactive Leader with high integrity & impressive success rate in Revenue Enhancement, Staff Recruitment, Curriculum Planning & Design, Audit & Compliance Management, Student Counselling & related faculties
- Proficiency in **Six Sigma, 5S, Kaizen, Lean, Kanban, Poka Yoke, TPS, JIT, Motivation Theories, Pull and Push Market system**
- Possess a clear understanding to industry, technology trends with expertise in instituting **Quality Management Systems techniques** to achieve product excellence at the **lowest overall cost**
- Rich experience in rendering leadership & technical support to the team members in ensuring adherence to **QMS System and GMP guidelines**
- Expertise in maintaining & controlling **QC standards** to check all pharmaceutical formulation; examining the methodology of specific operations and managing records & QMS documents
- Established & formulated processes & **SOPs**, streamlined workflow by studying requirements and created work environment to enhance productivity
- Successfully **implemented Lean & Six Sigma methods**, tools to identify root causes, solutions & improve performance
- **Subject Matter Expert** on Supply Chain Management, Quality Management, Materials Management, Production Planning & Control, Quantitative Techniques, Information Technology, Indian Banking System, Logistics Management and so on
- Pivotal as **Chief Facilitator** for students to obtain placements best suited to them and primarily to provide career guidance and acted as liaison between industry and the college
- Hands-on experience & skills in **developing curriculum to accommodate** different learning styles & optimising students' comprehension
- Skilled in budgeting and planning the funds for procurement and sourcing of materials ensuring optimum utilization of materials, maximum cost savings
- **A forward thinking person** with strong communication, analytical & organizational skills; well organized with a track record that demonstrates self-motivation & creativity to achieve corporate goals

Core Competencies

Supply Chain Management

Quality Assurance

Audit/ Inspection/ Regulatory Compliances

Purchase/ Procurement Management

Six Sigma, 5S, Kaizen

Decision Making

Teaching and Faculty Administration

Liaison & Coordination

Team Building & Leadership

Certifications

- Lean Six Sigma **Black Belt & Green Belt** by ISEL Global
- **Six-Sigma Green Belt** by KPMG
- International **Logistics Management** (Sep'07) by CII Institute of Logistics, Chennai (Centre of Excellence)

Career Timeline (Recent 4)

Ravi Organics Limited,
Muzaffarnagar as
Engineer

Aug'05 – May'06

**Radha Govind Group
of Institutions** as
Assistant Professor

Jul'15- Jun'17

GTL Limited as
Assistant Manager

Jan'08 – Nov'11

**Chaudhary Charan
Singh University** as
Assistant Professor

Since May'18

Work Experience

Since May'18 with Chaudhary Charan Singh University, Meerut as Assistant Professor

Jul'15- Jun'17 with Radha Govind Group of Institutions, Meerut, Department of Business Administration as Assistant Professor

Key Result Areas:

- Providing leadership to teaching & administrative staff and ensuring high quality of teaching
- Chairing faculty meetings; providing guidance & support for curriculum planning instructional goals, objectives & methods; setting plans for shaping the college's image throughout the community
- Spearheading curriculum planning, professional development; implementing educational programs
- Interacting and collaborating with students, parents, and the community to build an environment that maximizes student learning, remedial teaching, academic performance, and social growth
- Coordinating with the faculty members for altering the prevailing courses/ curriculum/ syllabus based on the requirements
- Providing effective leadership to the college administration for effective professional development and promoting high standards of student learning
- Liaising with community leaders and disseminating information on new-launched courses of the college
- Implementing efficient financial procedures and developing the annual budget
- Delivering continuous training to the staff to consistently meet the standards and objectives
- Responsible for delivering Lectures to BBA & MBA students on subjects such as Quality Management, Materials management, Production Planning & Control, Quantitative Techniques, Information Technology, Indian Banking System, Logistics Management, and so on

Highlights:

- Acted as the Proctor in University
- Worked as the core member of the Admission Committee as well as Placement Committee, Network & Digitalization, Exam & Guest Lecture Committee
- Acknowledged & appreciated for introducing usage of Digital Marketing in the admission process and course execution
- Hand-picked to serve as an Exam Controller/ Observer for:
 - Medical Exams at M.M. College, Modinagar in Medical Exams in 2019
 - Medical Exams at LLR Medical College in Medical Exams in 2018
 - Medical Exams at SSV College, Hapur in Medical Exams in 2018

Entrepreneurial Experience

Dec'11 - Apr'16 with DNG Enterprises & Kalptaru Projects & Manufacturing Co.

Highlights:

- Successfully established & evaluated performance to short-term and long-term business plans
- Involved in negotiating the competitive contracts with suppliers, contractors, and service providers
- Executed business valuations and reviews monthly financial report
- Led & supervised the distribution business at district Level; established effective business relationship with leading FMCG and Telecom companies such as Dabur, Emami, Cavin Kare, SC Johnson, Aircell and Tata DoCoMo
- Resourcefully managing functions encompassing inventory management, logistics, warehouse management
- Executed strategies ensuring accomplishment of an annual turnaround of approx. Rs.1 Crore P.A. in the first financial year; followed by Rs.5 Crores in the FY2014-15
- Led & co-partnered in running Solar Energy business and resourcefully implementing the following projects:
 - Solar Light projects of 1000 Lights at Bijnore & Gazipur Parliamentary Constituency area
 - 1 MW Solar Rooftop Power Project at Scooter (I) Ltd. (A Govt. Firm), Lucknow
 - Installation & commissioning of small rooftop solar power plant of capacity 50 KW
 - Distinction of resourcefully establishing and strengthening a distributor base of nearly 100 dealers in Meerut District within a short span of time

Previous Experience

Jan'08 - Nov'11 with GTL Limited, Mumbai as Assistant Manager

Highlights:

- Supervised Supply Chain activities for new power business of GTL Limited
- Managed material such as Transformers, Cables, Conductors, Wire, RSJ Poles, PSC Poles, Electric Meters, Insulators, Meter Boxes, Meter Cabinet, Distribution Boxes, testing equipment, Hardware & fabrication material – Stay Set, Earthing Set, Nut-Bolts and other fabrication used in lines & substations
- Successfully negotiated Letter of Credits (LC) terms with Suppliers

- Acted as a key member of the team involved in setting up the ERP (Oracle Apps-R12) system in SCM department for new Power Division
- Worked as the Techno-commercial Manager and contributed in collating projects & commercial department's activities
- Shouldered the accountability of managing project closure & material reconciliation of 3 On-site telecom infrastructure projects:
 - Reliance Project, Rajasthan
 - Idea Project, M.P.
 - Aircell Project, U.P

Aug'05 - May'06 with Ravi Organics Limited, Muzaffarnagar as Engineer

Dec'04 - Jul'05 with Indofil Chemicals Company, Mumbai as Process Engineer

Jul'04 - Dec'04 with Ind-Swift Laboratories Ltd. as Trainee Engineer Quality Assurance

Trainings

- Successfully accomplished 6-months training at Elder Pharmaceutical Ltd., Mumbai
- Participated in erection, installation & commissioning of a Pharmaceutical Plant

Technical Skills

MS Office (MS Word, Excel and PowerPoint), MS-Project
 Pro-E, Minitab, SAP (S&D, User-Level)
 C&C++
 Oracle and Primavera

Education

2008: MBA (Operations Management) from Symbiosis Institute of Operations Management, Symbiosis International University, Pune
2004: Bachelors of Engineering (Chemical) from Thapar University, Patiala, Punjab

Academic Trainings

- Rallis India Limited (A Tata Enterprises) on Chemical & General Processes undergoing at the Plant at Derabassi, Punjab. Duration: 8 weeks
- DSM Limited (Formerly known as MaxGB Ltd.) on General Chemical Processes and Six-Sigma Tools to Improve Product Quality & Plant Efficiency. Duration: 2 months
- One-day training-cum-visit at National Fertilizer Ltd.(NFL), Panipat & Ballarpur Industries Ltd.(BILT), Yamuna Nagar for Getting Basic Knowledge of the industry
- Summer Training for a project of "Time & Motion Study and Statistical Process Control" at Maral Overseas Limited (BHILWARA Group) - May 2007 - July 2007

Trainings

- Data analytics for Research online FDP by AICTE Teaching and Learning Academy and IIM, Sirmaur - in June 2021
- One-week Online Research Methodology Workshop by Central University of Haryana and ICSSR, Delhi - in July 2020
- Power Plant & A/C for Telecom workshop - 6 days- In Feb 2008 - Centre for Excellence in Telecom Technology & Management Mumbai
- Western Regional Conference- 2007 on "Role Models in Supply Chain Management" at conducted by Indian Institute of Materials Management, Nashik Branch

Personal Details

Date of Birth: 27thMarch 1981|| **Languages Known:** English, Hindi || **Address:** F-3, Pallavpuram, Phase-1, Meerut - 250110 (Uttar Pradesh)