



Chaudhary Charan Singh University Meerut

Request for Proposal

Creation of Networked Entrepreneurship Incubator and start ups Ecosystem

It is proposed to establish a Networked Entrepreneurship Incubator and start ups Ecosystem at CCSU Meerut. The Registrar CCS University Meerut invites Proposal from experienced organizations for provision of consultancies for Creation of Ecosystem for entrepreneurship, Incubation and start ups at CCSU Meerut. The RFP Document containing the qualification criteria, submission requirement, brief objective & scope of work and evaluation criteria etc can be downloaded from the website.

1. Objectives

The objectives of the Networked Entrepreneurship Incubator and start ups Ecosystem are to provide cost effective, value added services to start-ups like mentoring, legal, financial, technical, intellectual property related services. The Ecosystem will be the hub of innovation and entrepreneurship for CCSU. University intends to build a hub and spoke model for university and its constituent, aided and self financing colleges to promote new technology/knowledge/innovation based start-ups. The university intends to build research and innovation capabilities driven by needs of industry and society.

2. Scope of work:

- Report on Start-up opportunity and challenges for <Chaudhary Charan Singh University> (20 pages)
- Developing assessment criteria for startups
- Roadmap of Incubator
- Organize One Innovation challenge for University
- Student Awareness Programme
- Faculty Development Programme

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- Industry academia connect
3. Eligibility Criteria of bidders: A bidder must fulfil the following criteria
- Experience on organizing Innovation Challenge
 - Experience in organising Faculty Development Programmes
 - Experience in organizing Student Awareness Programs
 - Experience of executing awareness programs on One District One Product Scheme (ODOP)
 - Experience on Industry Academia Connect
4. Duration of the contract: Total duration of completion of work will be 6 Month from date of allocation of work
5. Instruction to bidders
- The commercial bid should not exceed INR 03 Lakh
 - No Infrastructure required from bidders
 - 50% of the allocated fund will be released to bidder as mobilisation fund, Rest 50% will be released post completion of program
6. Venue & Deadline for submission of proposal, in its complete form in all respects as specified in the RFP , must be submitted to CCSU at the address specified herein earlier. In exceptional circumstances and at its discretion, CCSU may extend the deadline for submission of proposals by issuing an amendment to be made available on the CCSU website, in which case all rights and obligations of CCSU and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

7. Validity of Offer

The offer for RFP as per this document shall be valid for a period of three (3) months initially which may be extended further if required by CCSU.

Sl No	Critical Dates	Date	Time

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01	Document Download Start Date	02.05.2022	1200 Hrs
02	Document Download End Date	09.05.2022	1200 Hrs
03	Bid Submission Start Date	11.05.2022	1000 Hrs
04	Bid Submission End Date	17.05.2022	1400 Hrs
05	Bid Opening Date	17.05.2022	1500 Hrs
06	Date for presentation	18.05.2022	1100 Hrs

8. Evaluation Criteria and Method of Evaluation

Screening of RFPs shall be carried out as per eligibility conditions mentioned in this document and based on verification of testimonials submitted.

RFP will be evaluated for short listing inter alia based on their past experience of handling similar type of project, expertise and experience of their resource persons and presentation / proposal to the selection committee whose decision will be final.

9. Response

S.N	Items of work	Costs in Rupees
	Report on Start-up opportunity and challenges for Chaudhary Charan Singh University (20 pages)	
	Developing assessment criteria for startups	

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	Roadmap of Incubator	
	Organize One Innovation challenge for University	
	Student awareness Programmes	
	Faculty Development Programme on entrepreneurship and incubation	
	Organize Industry academia connect for One district under Meerut university for product selected under ODOP	

Bidders must ensure that their Bid response is submitted as per the formats attached with this document.

Special comments on the objectives and scope of the service projected in the enquiry may also be submitted along with the offer.

Application in sealed cover super scribed, as "RFP for Engagement of Consultant for Networked Entrepreneurship Ecosystem at CCSU Meerut"

10. Condition under which RFP is issued:

CCSU Meerut reserves the right to withdraw RFP and or vary any part thereof at any stage. CCSU further reserves the right to disqualify any bidder, should it be so necessary at any stage.

FORMATS FOR SUBMISSION: FORMAT – 1

Note: This is to be furnished on the letter head of the organization.



APPLICANT'S EXPRESSION OF INTEREST

To, Registrar

CCSU

Meerut

Sub: Submission of Expression of Interest for Engagement of Consultant for Networked Entrepreneurship Ecosystem

Dear sir .

In response to the Invitation for Expressions of Interest (RFP) published at your portal

<https://www.ccsuniversity.ac.in> for the above purpose, we would like to express interest to carry out the above proposed task. As instructed, we attach 2 sets of the following documents in separately sealed envelopes and one soft copy:

2. Self/Organizational Details (Format-2)
3. Experience in related fields (Format-3)
4. Additional information (Format-4)
5. Declaration (Format-5)
6. Proposal with costs (FORMAT -6)

Sincerely Yours,

Signature of the applicant [Full name of authorised signatory]

Date:

Encl.: As above



FORMAT – 2 Address of consultant

Sl No	Contact Details	
1	Contact details of consultant with phone and email ID	
2	Main Area of Business	
3	Address of consultant	

FORMAT – 3 Experience in Related Fields

Sl No	Experience in field	Number of programmes conducted and facilitated
1	Experience of facilitating Industry Academia Connect	
2	Experience on organising Faculty Development Programs	
3	Experience on organising Innovation Challenge	

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4	Experience of Student awareness Programme	
5	Experience of executing awareness programs on One District One Product Scheme (ODOP)	
6	Understanding of the purpose, objective, and development context of the project as well as a brief discussion of key issues, opportunities, and challenges. Firms should also share their knowledge of the field/environment (market trends, global context, etc.).	

Signature of the authorised signatory

Full name of authorised signatory

Stamp & Date

FORMAT - 4

Additional Information

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1. List all enclosures related to the previous sections. S.NO Description No. of pages
2. Additional information to support the eligibility

Signature of the authorised signatory

Full name of authorised signatory

Stamp & Date

Note: The declaration is to be furnished on the letter head of the organization

FORMAT -5

Declaration

We hereby confirm that I/we are interested in competing for the Consultancy Services for Networked Entrepreneurship Ecosystem at CCSU Meerut . All the information provided herewith is genuine and accurate.

Signature of the authorised signatory

Full name of authorised signatory

Stamp & Date

FORMAT -6

Proposal with costs

A handwritten signature in blue ink, consisting of stylized initials and a horizontal line underneath.

S.N		Costs in Rupees
	Report on Start-up opportunity and challenges for Chaudhary Charan Singh University (20 pages)	
1	Roadmap of Incubator	
2	Developing assessment criteria for startups	
3	Organize One Innovation challenge for University	
4	Student awareness Programmes	
5	Faculty Development Programme on entrepreneurship and incubation	
6	Organize Industry academia connect for One district under Meerut university for product selected under ODOP	

Signature of the authorized signatory

Full name of authorized signatory

Stamp & Date

